Policy #:	**EDU.200.1**
Policy Title:	Qualifications of General Education Staff
Approval Date:	5-26-20
Review Date:	N/A
Related Documents:	Every Student Succeeds Act (ESSA) of 2015

All general education staff at MVCS are qualified to teach in their subject area; on-site teachers provide instruction at the MVCS facility, and Academic Advisors (AAs) oversee instruction provided off-site by other teachers (often the parent/guardian of the student). These staff members meet the federal requirements of ESSA and the state requirements of CDE. MVCS annually reports staff qualifications to Mesa County School District #51.

General education staff are not required to have a teacher's license. However, all core instruction (English, math, science, and social studies) is delivered or supervised by an individual who is qualified as teaching "in field" and has one or more of the following:

1. Endorsement on a Colorado teacher's license in the subject area of assignment
2. Degree (B.A. or higher) in the subject area of assignment
3. College transcript documenting 36 semester credit hours aligned to CDE requirements in the subject area of assignment
4. Passing score on a State Board of Education-approved content exam (e.g. Praxis) in the subject area of assignment.

Substitute teachers for on-site classes likewise are not required to have a teacher's license, however substitute teachers are sought in the following order of preference:

1. Degree (B.A. or higher) in content area of class
2. 3 years of professional experience in content area of class
3. Degree (B.A. or higher) in any content area
4. High school diploma or equivalent

Academic Advisors provide different levels of oversight for each subject in the PLP, based on a combination of who is teaching the class and whether the course is considered core or elective as shown in the table below. See EDU.150 for delineation of core/elective courses.

Weekly, Academic Advisors review what work was logged in the student's Weekly Progress Report online, providing feedback on progress. Monthly, AAs meet in person to review actual student work. Between monthly meetings, AAs have additional contact as needed—in-person, via phone or email, etc.—and the AA has the responsibility to oversee Multi-Tiered Systems of Support (MTSS) interventions and progress monitoring.

In these ways, concerns about student progress are addressed on an ongoing basis, assuring growth and progress toward learning goals.

Level of Oversight			
Primary Instructor Type		**Frequency of Contact**	**Academic Advisor Role**
A	Teacher qualified in-field on the campus of MVCS, D51, WCCC, or CMU teaching ANY course	End of semester	Verify grades and enter in MVCS website
B	Parent or community member teaching ELECTIVE course	End of semester	Verify grades and enter in MVCS website
C	Parent or community member teaching CORE course	Weekly online & monthly in-person	1. Verify attendance 2. Assess completion of goals 3. Monitor progress through course 4. Verify grade/credit 5. Track outcome of assessments 6. Assign/monitor MTSS progress as needed.